

LESS RED-TAPE

Making it easier to do business in the Western Cape

Governance documents submitted only **ONCE** to the WCSEB instead of each tender (tenders <R500 000)

SBD 4, 8 and 9 consolidated into **ONE document**: WCBD4

Documents are vetted **CENTRALLY** and housed in a central repository for Provincial utilisation

RFI process **REMOVED**. Request for Quote (RFQ) is linked to suppliers' commodity list, request issued only to suppliers with matching lists

Tax compliance is **VERIFIED VIA CSD** - no need to submit tax clearance certificate to WCSEB

Suppliers will **NOT** be **SUSPENDED** for a non-compliant tax status. Procuring institution will verify compliance of recommended supplier

CSD and WCSEB registration process has been **CONSOLIDATED AND STREAMLINED**



CONTACT



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csd.csd@westerncape.gov.za



CSD Self registration
<https://secure.csd.gov.za/>

Western Cape
Supplier Helpdesk
www.westerncape.gov.za/provincial-treasury/services/supplier-helpdesk



Operating hours:
Monday - Friday 8:00 - 15:30



TRANSITION

Western Cape Supplier
Evidence Bank (WCSEB)

replaced
Western Cape Supplier Database (WCSD)



CENTRAL SUPPLIER DATABASE (CSD)

The CSD was established by National Treasury on behalf of all departments, constitutional institutions and public entities listed in schedule 2 & 3 of the Public Finance Management Act.

All suppliers intending to do business with government MUST be registered on the CSD. This does not apply when government procures via petty cash; foreign suppliers (no local registered entity); or any other entity as may be directed by National Treasury from time to time.

Suppliers can self-register online:
<https://secure.csd.gov.za>

Western Cape Government suppliers must additionally be registered on the Western Cape Supplier Evidence Bank (WCSEB) for procurement via the eProcurement System (ePS) also known as Integrated Procurement Solution or IPS to ensure compliance documentation is lodged.



The WCSEB replaced the WCSD on 1 October 2019 and complements the national master supplier database as a central repository of governance documentary evidence

DOCUMENTS TO REGISTER ON WCSEB

- Completed registration form and commodity list;
- Certified copies of director(s) Identity document;
- Completed WCBD4;
- Completed WCBD6.1 and BBEE certificate/affidavit (for preference points);
- Certified copy of Security Officer's Board certificate (security services only);
- Certified copy of Construction Industry Development Board certificate (CIBD) or iTender website printout (building and construction services only); and or
- Any sector specific documentation as may be defined.

SUPPLIER PROFILE MAINTENANCE (WCSEB)

- Documents are valid for 1 year from date of registration
- To prevent suspension on WCSEB, reminders will be issued 30 days prior to expiry to update WCBD4, WCBD6.1 and BBEE Certificate/affidavit
- Suppliers must update profile changes by completing registration forms

APPLICATION OF PPPFR AS RELATED TO WCG

In terms of paragraph 6 (1) of the Preferential Procurement Policy Framework Regulations 2017 (PPPFR's):

- The 80/20 preference point system must be applied for acquisition of goods/services with a rand value equal to or more than R30 000.
- The PPPFR's does not apply to quotations estimated between R2 000 and up to R30 000. Bidders will be evaluated based on price only.
- Regional indicators has been developed on IPS to target local suppliers in a particular municipal region to allow for the empowerment of local Small, Medium and Micro enterprises in order to stimulate localised competition and encourage the growth of small and start-up enterprises. This also allows the WCG to ensure value for money, improved contract management and supplier performance.
- A rotation methodology will be utilised to rotate Requests for Quotation (RFQ) opportunities to a maximum of 125 suppliers per request.
- Suppliers will only receive RFQs when they are eligible to receive the requests.
- Suppliers must only select the commodities relevant to its core business when registering/updating its profile on the WCSEB.

LINKING OF SUPPLIERS ON WCSEB

- Suppliers' commodities must be correctly selected in line with its core business. Suppliers will not be linked to events already advertised.

